

Regular Monthly Minutes
September 8, 2016
1:30p.m. – 3:00p.m.

Advisory Council:

Ray Acuna-Luna, Chair
Larry Clark, Past Chair
Brigitta Jozefowski, Vice-Chair, WSU Spokane
Adam Williams, Treas/Sec
Cindy Armstrong, WSU Puyallup
Karen Garrett, NCPS Liason
Cheryl Hansen
Nikki Hinshaw, WSU Vancouver
Larry Hoffman, WSU Spokane
Nella Letizia
Pam Loughlin, WSU Everett
TJ Martin
Amanda Sperry, WSU Tri-Cities
John Sullivan

Excused

Maria de Jesus Dixon
Steve Rigby
Sue Shipman
Kate Kamerrer
Lauralea Edwards

Alternates

Toni Broyles
Sur Gilchrist
Stephanie Rink, WSU Vancouver

Alternates

Ex-Officio:

Lisa Gehring, HRS

Meeting called to order at 1:30pm

Welcome and Introductions

Chair Report

A report

Guest Presenter:

Hints and Tips on Microsoft Word by Ann Nelson

The meeting can be viewed on the Expedience website
<https://experience.wsu.edu/Calendar/Calendar.aspx> and on APAC website. Handouts from the presentation are available on the APAC website.

A question and answer session followed each presentation.

Approval of Minutes. Motion to approve minutes as circulated. Motion carried.

New Business

- a. Update from Marketing Committee - The new APAC website is up and running.
- b. AP Forums – Each campus will schedule a forum date. Executive Officers will be traveling to attend those forums at each campus.
- c. AP Handbook Update – Council members were given the opportunity to review handbook and updates were mostly formatting changes. The consensus of members was to submit the updated document to HRS.

Open Forum – Nothing brought forward. Any information/concerns can be sent by email as well.

Sub-Committees

- Budget: Adam Williams – Our allocation was received for the year.
- Events Committee: Brigitta Jozefowski /Amanda Sperry - No report
- Marketing: Stephanie Rink – A survey will be going out shortly. The newsletter will be coming out soon, please provide any updates to be included
- Training/Professional Development: P. Loughlin: We are still in the process of getting speakers lined up for the upcoming meetings and the genre is “Best Practices”. Grants awarded from the Spring cycle: partial grants awarded to 9 staff. The Fall grant cycle is through October 31.
- Strategic Plan Review/Adam Williams: A SharePoint site has been set up to begin the review.

Regional Campus Updates

Everett: Pam Loughlin/ The campus is continuing to grow as the new student enrollment is up to 179, including 2 students enrolled in Software Engineering. Our new building is in process with a move in slated for next Fall.

Puyallup: Cindy Armstrong/Evenings courses via AMS are available to nursing students.

Spokane: Brigitta Jozefowski/Larry Hoffman/ Health Sciences officially open in August, John Roll is now the vice dean, Cindy Corvet has been appointed as the interim senior vice chancellor.

Tri-Cities: Largest incoming class ever, with 300 new running start students. Student Union Building has broken ground broken and approval was given for 170 bed complex with construction to begin next Fall

Vancouver: Nikki Hinshaw & Stephanie Rink/ Nikki was awarded for Staff Excellence on Vancouver campus.

Pullman: Larry Clark/ Many building projects are underway around the campus. High level administration positions are in the process of being filled.

Commission on the Status of Women: Maria de Jesus Dixon / Lauralee Edwards: No report but Larry Clark reported that this committee worked on changing the policy for maternity leave along with the Faculty Senate.

Faculty Senate: No report

Health & Safety Committee: Karen Garrett/John Sullivan: Pedestrian changes/emergency contingency plan is underway. Darin Jones is the new Safety Officer replacing Rod Holmes.

Police Advisory Board:, Adam Williams: no report

Sustainability & Environment Committee: Steve Rigby / Larry Hoffman: No report

Transportation Committee: John Sullivan/ TJ Martin: No task force meeting, but a summit meeting took place last summer to address transportation/parking issues.

Team WellCoug: Kate Kamerrer. No report.

Next meeting is October 13 2016. Meeting adjourned. 3:30pm