

**Regular Monthly Minutes**  
**October 13, 2016**  
9:00a.m. – 10:30p.m.

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**Advisory Council:**

Ray Acuna-Luna, Chair via Puyallup  
Larry Clark, Past Chair  
Adam Williams, Treas/Sec  
Cindy Armstrong, WSU Puyallup  
Lauralea Edwards  
Karen Garrett, NCPS Liason  
Cheryl Hansen  
Maria de Jesus Dixon  
Nikki Hinshaw, WSU Vancouver  
Larry Hoffman, WSU Spokane  
Kate Kamerrer  
Pam Loughlin, WSU Everett  
TJ Martin  
Sue Shipman  
Amanda Sperry, WSU Tri-Cities  
John Sullivan

**Excused**

Brigitta Jozefowski, Vice-Chair  
Steve Rigby  
Nella Letizia

**Alternates**

Toni Broyles  
Sur Gilchrist  
Stephanie Rink, WSU Vancouver

**Alternates**

**Ex-Officio:**

Anita Orton, HRS

**Meeting called to order at 9:00am**

**Welcome and Introductions**

**Chair Report**

AP forums are in the process of being scheduled at each campus, Tri-Cities will be on 11/4/16, Spokane will be on 11/9/16, Pullman will be on 11/29/16 and Vancouver will be on 12/6/16. Everett's date TBA. The executive officers will be attending these forums to connect with APs. More information to come.

I attended the Board of Regents meeting and provided an update on APAC activities.

APAC leadership were involved in candidate interviews Marketing VP and as met with Enterprise systems on software upgrades.

The Executive Officers will be meeting with the President, please remit questions via the APAC website.

### **Guest Presenter:**

How to make your organization think and act strategically by Jim Kastama

The meeting can be viewed on the Expedience website <https://experience.wsu.edu/Calendar/Calendar.aspx> and on APAC website. Handouts from the presentation are available on the APAC website.

A question and answer session followed each presentation.

**Approval of Minutes.** Motion to approve minutes as circulated. Motion carried.

### **New Business**

- a. AP Survey – Lauralea Edwards reported that an AP survey was sent out and please make sure to respond as this helps how APAC can represent APs.

**Open Forum** – Nothing brought forward, but it was noted that a Parking Survey will be coming out. Members liked the new agenda format

### **Sub-Committees**

- Budget: Adam Williams – So far we have spent about \$800.
- Events Committee: Brigitta Jozefowski /Amanda Sperry - No report
- Marketing: Stephanie Rink – The newsletter will be coming out soon, please provide any updates to be included
- Training/Professional Development: P. Loughlin: We are still in the process of getting speakers lined up for the upcoming meetings and the genre is “Best Practices”. The Fall grant cycle is through October 31.
- Strategic Plan Review/Adam Williams: No report

### **Regional Campus Updates**

Everett: Pam Loughlin/: While Ray Acuna Luna is here, we will tour the ne building. An anticipated move in date is July. Currently the Puyallup campus has 7 APs and their campus is continuing to grow.

Puyallup: Cindy Armstrong/ No report

Pullman: L.Clark/ Search for filling the vacant VPs positions is underway. There are many construction projects on the Pullman campus underway.

Spokane: Brigitta Jozefowski/Larry Hoffman/ The president is on site and a town hall forum is underway. The Teaching Health Clinic grand opening is on Monday.

Tri-Cities: No report

Vancouver: Nikki Hinshaw & Stephanie Rink/ No report.

### **Ex-Officio Updates**

Commission on the Status of Women: Maria de Jesus Dixon / Lauralee Edwards: Met with the president and discussed goals, also met with Noel Schulz and discussed the role of CSW with other organizations, CSW along with other groups have formed a task force to pursue the issue of paid paternal leave and a collection

of stories from parents will be presented to the legislature. If you wish to add your story please contact Lauralee..

Faculty Senate: No report

Health & Safety Committee: Karen Garrett/John Sullivan: Snow removal routes were discussed. Check out their website for additional information.

Police Advisory Board:, Adam Williams: No meetings have been held on the task force, but have attend meetings on the Pullman advisory task force. The Pullman Police and WSU Police are continuing to work together.

Sustainability & Environment Committee: Steve Rigby / Larry Hoffman: No report

Transportation Committee: John Sullivan/ TJ Martin: Meet and greets have been conducted with other committees and they will be contacting APAC soon. Parking expansion to add over 200 spaced is underway. Long-range plans include a parking garage for 2021 and a work on the Albion/Colfax trail development.

Team WellCoug: Kate Kamerrer. A survey will be coming out, please watch for it. Please make sure to take part of the WSU/UI Apple Cup challenge.

Next meeting is November 10 2016. Meeting adjourned. 3:30pm