

Regular Monthly Minutes
December 12, 2016
9:00a.m. – 10:30p.m.

Advisory Council:

Ray Acuna-Luna, Chair
Brigitta Jozefowski, Vice-Chair
Larry Clark, Past Chair
Adam Williams, Treas/Sec
Cindy Armstrong, WSU Puyallup
Karen Garrett, NCPS Liason
Lauralea Edwards
Cheryl Hansen
Nikki Hinshaw, WSU Vancouver
Larry Hoffman, WSU Spokane
Pam Loughlin, WSU Everett
Steve Rigby
Sue Shipman

Alternates

Toni Broyles
Sue Gilchrist
Stephanie Rink, WSU Vancouver

Ex-Officio:

Anita Orton, HRS
Lisa Gehring, HRS

Excused

Maria de Jesus Dixon
John Sullivan
TJ Martin
Kate Kamerrer
Nella Letizia
Amanda Sperry, WSU Tri-Cities

Alternates

Meeting called to order at 9:00am

Welcome and Introductions

Chair Report

Chair was reporting from the Vancouver campus.

We have received good feedback from forums and this information will be compiled into a report to move forward. From the suggestions received from the forum, the request for more professional development has been a consistent theme. President Schulz is supportive and would like to have a workshop/seminar this Spring. Please provide any thought or ideas on speakers and topics.

Regarding the Annual Reviews, the executive officers met with HRS and we are looking for ways to jointly address the issue to supervisors on the importance that annual reviews be conducted on a regular yearly basis. Additional information will be forthcoming.

We are still gathering information on tuition waivers benefits. A proposal will be submitted in the future on ways to improve usage.

Guest Presenter:

Legal Requirement of the Public Records Act by Adam Malcom and Stephanie Kalasz

<https://experience.wsu.edu/Calendar/Calendar.aspx> and on APAC website. A question and answer session followed each presentation.

Approval of Minutes. The minutes will be circulated before the next meeting.

New Business - none

Open Forum – Forums have been beneficial and good comments and ideas have been brought forth.

Regarding the president’s email about the budget deficit regarding tuition waivers, how will they be affected? It was noted the waivers the president was speaking about were for student waivers attending events and not for faculty and staff.

Please remember that tomorrow is the last day for the food drive

Sub-Committees

- Budget: Adam Williams – No report.
- Events Committee: Brigitta Jozefowski /Amanda Sperry - No report
- Marketing: Stephanie Rink – The newsletter will be coming out soon, please provide any updates to be included
- Training/Professional Development: P. Loughlin: Mini grants were awarded and information will be provided in the newsletter.
- Strategic Plan Review/Adam Williams: A survey will be coming out soon.

Regional Campus Updates

Everett: Pam Loughlin/: A tour of the new building was provided and a July move-in date is anticipated.

Puyallup: Cindy Armstrong/ No report

Pullman: Cougars are going to the holiday bowl! The council members were invited to the President’s home for a reception.

Spokane: Brigitta Jozefowski/Larry Hoffman/ - The ESF College of Medicine is progressing. It was noted that an organized a food drive was organized by Karla in Spokane.

Tri-Cities: No report

Vancouver: Nikki Hinshaw & Stephanie Rink/ No report.

Ex-Officio Updates

Commission on the Status of Women: Maria de Jesus Dixon / Lauralea Edwards: Task force is continuing to work on a proposal to present to the president and provost on maternity leave

Faculty Senate: No report

Health & Safety Committee: Lab safety procedures were being reviewed as well as weather safety plans.

Police Advisory Board: Adam Williams: Pullman /Uber is in the process of applying to the City of Pullman to be able to offer their services. This is up for the city council consideration.
Sustainability & Environment Committee: Steve Rigby / Larry Hoffman: No report
Transportation Committee: John Sullivan/ TJ Martin: No report
Team WellCoug: Kate Kamerrer. No report.

Next meeting is January 12, 2017. Meeting adjourned. 10:30am