

**Regular Monthly Minutes**

**March 10, 2016**

1:30p.m. – 3:00p.m.

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**Advisory Council:**

Larry Clark, Chair  
Robert Clark, Secretary/Treas  
Karen Garrett, Past Chair  
Ray Acuna-Luna, Vice Chair  
Cindy Armstrong, WSU Puyallup  
Lauralea Edwards  
Cheryl Hansen  
Nikki Hinshaw, WSU Vancouver  
Maria de Jesus Dixon  
Larry Hoffman, WSU Spokane  
Nella Letizia  
Marti Reese  
Adam Williams

**Excused**

Kate Kamerrer  
Pam Loughlin, WSU Everett  
TJ Martin  
Brigitta Jozefowski, WSU Spokane  
Steve Rigby

**Alternates**

Sue Shipman, WSU Pullman  
Leslie Lightfoot, WSU Pullman  
Meg Onstad, WSU Everett

**Alternates**

Stephanie Rink, WSU Vancouver

**Ex-Officio:**

Lisa Gehrig, HRS  
Anita Orton, HRS

**Meeting called to order at 1:30pm**

**Welcome and Introductions**

**Approval of Minutes:** February 11, 2016.

**Chair Report**

From the Board of Regent's meeting, it was noted they are hoping to have a new president seated by the end of Spring. A presentation was given on the new Cultural Center.

WSU is hosting the Northwest Coalition of Professional Staff (NCPS) July 20,21. Registration for the conference will be opened up soon. More information will be provided.

The AP mini grant application process is up on the website and the grant cycle is open through April 30.

The Executive Council had a productive meeting with the President and Provost. A main concern is campus wide safety in all areas. More information on this can be found on the President's office website. The President also has generously agreed to provide up to \$4,000 towards the NCPS

conference. As always, please let us know if you have any thoughts, ideas, concerns that need to be brought to the attention of administration.

### **Guest Presenter:**

Effective Communication in a Global Context by Dr. Asif Chaudhry

The meeting can be viewed on the Expedience website  
<https://experience.wsu.edu/Calendar/Calendar.aspx> and on APAC website.

A question and answer session followed each presentation.

### **New Business**

Elections: Application for council positions and officer positions will be taken through March 30, 2016. Ray Acuna Luna has been nominated for Chair, please contact Gayle if you would like to serve as an officer.

Volunteer is needed to serve on the Customer Service Work Group. Please contact Larry if you are interested.

### **Old Business**

Conference registration: Please contact Karen Garrett or the APAC office if you have contacts within other universities and forward information.

### **Sub-Committees**

- Budget: Robert Clark – Expenses have been minimal. The mini grants will be funded from part of our carry forward funds.
- Events Committee: Brigitta Jozefowski – No report.
- Marketing: Steve Rigby/Stephanie Rink – No report
- Training/Professional Development: P. Loughlin: No report
- AP Handbook Review/ Karen Garrett: No report.
- Strategic Plan Review/Adam Williams: No report.

### **Regional Campus Updates**

Everett: Pam Loughlin no report

Puyallup: Cindy Armstrong – There will be an upcoming WSU Innovator Lecture Series in Seattle, where WSU Puyallup scientist Dr. Jenifer McIntyre will speak. Also, John Stark and Jen McIntyre have been in Washington DC for Puget Sound Day on the Hill. They were also invited by Congressmen Heck and Kilmer to give a presentation on stormwater and research to the Sustainable Energy and Environmental Coalition. You can see some pictures on our WSU Puyallup Facebook page at <https://www.facebook.com/WSUPuyallupRECenter>

Spokane: Brigitta Jozefowski/Larry Hoffman – A new dean for college of nursing has been hired. The accreditation team will conduct a site visit this summer.

Tri-Cities: no report

Vancouver: Nikki Hinshaw- No report

Next meeting is April 14, 2016. Meeting adjourned. 3:30pm