

Regular Monthly Minutes
September 14 2017
9:00am – 10:00am

Advisory Council:

Brigitta Jozefowski, Chair
Lauralea Edwards Vice Chair
Cindy Armstrong, WSU Puyallup
Toni Broyles
C. Brandon Chapman
Craig Cole
Karen Garrett, NCPS Liason
Cheryl Hansen
Nikki Hinshaw, WSU Vancouver
Pam Loughlin, WSU Everett
Stephanie Rink
Casey St.Clair
John Sullivan
Adam Williams

Alternates

Anna McLeod
Naghmana Sherazi

Excused

Ray Acuna-Luna, Past Chair
Maria de Jesus Dixon, Treas/Sec
Sue Gilchrist
Karla Ealy-Marroquin

Alternates

Randi Wasik

Ex-Officio:

Lisa Gehring, HRS

Meeting called to order at 9:00am

Welcome and Introductions

Chair's Report

We look forward to a great year. Staff Appreciation activities are underway this week. A big thank you to the Professional Development/Events Committee and the Marketing/Communications Committee for putting this together.

As we do not have a Tri-Cities representative at this time, I went to their campus to host the Ice Cream Social event and network with APs. One AP expressed interest in applying; Lauralea Edwards will reach out to her.

New Business -

Meeting Content– Item was tabled until next meeting as Past Chair, Ray Acuna Luna wasn't able to attend the meeting to provide his committee's overview on speaker topics.

If there are any additional topics for the October agenda, please email them to Brigitta

Approval of Minutes: May, June, July minutes approved.

Sub-Committees

- Budget :Maria de Jesus Dixon – No report
- Marketing/Communication: Co-chairs -Stephanie Rink/Sue Gilchrist – Committee met and assisted with advertising for the Staff Appreciation Week. The newsletter will be coming out and it has been revamped. Please provide any newsletter updates to be included to Stephanie. We are working on a YouTube channel and will be focusing on social media updates.
- Training/Professional Development /Events: Co-chairs- Ray Acuna Luna/Karen Garrett – committee has met and working on getting a Fall Seminar speaker selected.
- Bylaws/Election/Strategic Plan Review: Co-chairs -Adam Williams/Ray Acuna Luna: No report
- Salary Compensation: Lisa Gehring gave an update as co-chairs were absent. It was noted the salary data on consistent salaries is difficult to access due to the system WSU has in place. Solid data information would require a significant workload for their staff. HRS routinely reviews salary compositions of positions, and they will assess salary of a position upon request. It was noted this review was tabled due until the new system is in place, although this will be sometime in the next few years.

Upon discussion, council members did not want to have this review tabled and requested that Institutional Research (IR) be tasked with the project to help assess and bring forward the necessary data to be fully analyzed. It was noted that perhaps a special meeting may need to be scheduled after that to discuss this issue. It was recommended that Fran Hermanson or someone from IR be on this committee.

Regional Campus Updates

Everett: Pam Loughlin – The campus has enrolled two Data Analytic students
Puyallup: Cindy Armstrong – They have a new modern and energy efficient building
Pullman: Lauralea Edwards – Staff Appreciation is going well, good turn out for the Ice Cream Social
Spokane: Karla Ealy-Marroquin – Naghmana Sherazi provided the update that their Ice Cream Social was well attended. Their campus has a new chancellor, Daryll DeWald. The first medical class is underway.
Tri-Cities: Council vacancy
Vancouver: Nikki Hinshaw: The Ice Cream Social will be held today on their campus.

Ex-Officio Updates

Commission on the Status of Women: Randi Wasik, Maria de Jesus Dixon , Lauralea Edwards: A Retreat is scheduled for Friday. Revised Bylaws were presented to the president
Faculty Senate: Adam Williams - No report
Health & Safety Committee: Karen Garrett – Update on Wildfire smoke, workers accident prevention claims and traffic light upgrades. Also noted was the concern on vagueness the alert information regarding the recent bomb threats.
Police Advisory Board: Adam Williams, Stephanie Rink

Next meeting is October 12, 2017. Meeting adjourned. 10:00am