

Regular Monthly Minutes
October 12 2017
9:00am – 10:30am

Advisory Council:

Brigitta Jozefowski, Chair
Lauralea Edwards Vice Chair
Ray Acuna-Luna, Past Chair
Maria de Jesus Dixon, Treas/Sec
Cindy Armstrong, WSU Puyallup
Toni Broyles
C. Brandon Chapman
Craig Cole
Karla Ealy-Marroquin
Karen Garrett, NCPS Liason
Sue Gilchrist
Cheryl Hansen
Nikki Hinshaw, WSU Vancouver
Pam Loughlin, WSU Everett
Stephanie Rink
Casey St.Clair
John Sullivan
Adam Williams

Alternates

Anna McLeod
Randi Wasik

Ex-Officio:

Lisa Gehring, HRS
Anta Orton, HRS

Meeting called to order at 9:00am

Welcome and Introductions

Guest Presenter: Vice Assistant Provost, Craig Parks - Overview of the Reaffirmation of the Accreditation Process

An overview of the process was provided and the date of the review will be April 9-11.

The meeting can be viewed on <https://experience.wsu.edu/Calendar/Calendar.aspx>

Chair's Report

In the chair's absence, Vice Chair, Lauralea Edwards gave an update to the Board of Regents at their September 22nd meeting

Deadline for the Fall mini grant cycle is October 31

Excused

Alternates

Naghmana Sherazi

Officers met with the President on October 10th.

- The Professional Development Committee Initiative for funding for Professional Development was submitted to President Schulz. The Fall speaker selected is Reuben Mays
- Salary Compensation – president will inquire on the cost feasibility of a 3rd party study with HRS
- Campus Climate –president will address the need for more in-depth conversations and information is needed to provide accurate facts through town halls
- President will fund (4) AP Staff Appreciation monetary awards as he values the work of APs across WSU and he is committed to assist in helping grow this award
- APAC Forums: these will be held the same time as the president’s campus visits

New Business

Meeting Content/Overview

The Professional Development Committee is proposing to have high level administration provide topics related to area updates regarding their unit that affect APs. Professional development that showcases our WSU talent would be held each month and a full schedule would be developed and that presentations would be about 90 minutes, alternating a.m. and pm. and from different campuses. Motion to approve to amend the meeting speaker content. Motion carried.

Open Forum – none.

Sub-Committees

- Budget :Maria de Jesus Dixon – A budget spreadsheet has been developed to provide a transparent amount on expenses of the council
- Marketing/Communication: Co-chairs -Stephanie Rink/Sue Gilchrist – The newsletter will be coming out soon, please provide any updates to be included. A marketing plan to advertise the November seminar is being developed
- Strategic Plan Review/Bylaws/Election: Adam Williams/Toni Broyles – Toni was selected to become the new co-chair. The committee will be meeting to begin working on the election process
- Training/Professional Development /Events: Co-chairs- Ray Acuna Luna/Karen Garrett – provided the update earlier
- Tuition Waiver: Co-chairs: Lauralea Edwards/Casey St.Clair – A survey is being explored to gather input. Information from the UI was established to establish a partnership with them
- Salary Compensation: Co-chair: Randi Wasik/Maria de Jesus Dixon –John Sullivan met with the Institutional Research and they are willing to assist with providing initial data needed.

Regional Campus Updates

Everett: Pam Loughlin – AMS has been added in their new conference room

Puyallup: Cindy Armstrong – No report

Pullman. Lauralea Edward – Past Chair, Ray Acuna Luna has accepted a promotion and is director of Cougar Rise.

Spokane: Karla Ealy-Marriquin – No report

Tri-Cities: Council vacancy

Vancouver: Nikki Hinshaw: Their chancellor is holding an open forum on campus

Ex-Officio Updates

Commission on the Status of Women: Randi Wasik, Maria de Jesus Dixon – Fall kick off meeting was held, centered n providing information to the president, sub-committees are being created.

Faculty Senate: Adam Williams –no report

Health & Safety Committee: Karen Garrett –The new Health and Safety report is out. Their will be a safety test alert in Pullman

Police Advisory Board: Adam Williams, Stephanie Rink –Pullman has a drone flying around Pullman for events. Student misbehavior, reporting burning sofas, has been occurring after football games

Sustainability & Environment Committee: Cheryl Hansen – no report

Team Well Cougar: Sue Gilchrist – the committee is in the process of restricting.

Transportation: John Sullivan, C., Brandon Chapman – no report

Next meeting is November 9, 2017. Meeting adjourned. 10:30am