

APAC GUIDELINE UPDATES

APAC GUIDELINE UPDATES



WASHINGTON STATE
UNIVERSITY

Format Changes

- Updated “Office Support Personnel” to “Principal Assistant”
- Moved “Membership” section to be before “Organizational Structure”
- Moved “Member Responsibilities – Attendance” section to come before “Member Responsibilities – Service”
- Removed reference to understanding Roberts Rules from individual sections and made initial reference in “Organizational Structure”

Mission

- Added verbiage to indicate an institutional climate evaluation survey will be distributed on the years that HRS is not scheduled to survey the AP staff.

Organizational Structure

- Added verbiage to indicate that Roberts Rules of Order shall govern APAC in all cases in which they are inconsistent with the Elections and Bylaws.
- Provided guidance on specific amount of time a member can serve.
- Specific guidelines on APAC officer positions.

Elections

- Added verbiage to indicate that instructs the Elections and Bylaws committee will compile the open vacancies list every other year (on even years starting 2024).

Meetings

- Removed Parliamentary Authority position – unfilled.
- Executive sessions – added verbiage to govern attendance for an APAC executive session.